



Strengthening treatment, care and support
for people living with HIV and HIV/hepatitis C
co-infection in Canada

Rehausser les traitements, les soins et le soutien
pour les personnes vivant avec le VIH et la
co-infection VIH/hépatite C au Canada

CTAC Consultancy for Strategic Visioning and Planning Request for Proposals

Date Posted: 20 April 2017

Proposals Due: 15 May 2017

Inquiries and Proposals to: Shelina Karmali (Shelina@ctac.ca)

A. Background

The community-led HIV movement in Canada has been very successful in ensuring that the newest antiretroviral therapies are available to Canadians living with HIV. However, the epidemic is far from over as we face a treatment-access crisis in some provinces and ethno-specific communities, where treatment rates are dismally lower than the national average.

There are still many people in Canada who cannot access the right treatment at the right time. While Canada has committed to the 90-90-90 treatment goals for HIV and 2030 elimination goals for HCV, the federal government has reduced its spending under the Federal Initiative, thereby causing many organizations to reduce services or close completely. This strategy has effectively reduced community's ability for self-determination, allowing government to dictate programs without coherent strategy or roadmap to achieve WHO goals.

As the only national organization to address treatment access barriers from a policy perspective and advocating for policy change through policy analysis and patient input, CTAC has also been defunded by the Public Health Agency of Canada (PHAC).

B. Scope of Work

In our last year of PHAC funding, CTAC is seeking a highly skilled consultant or consultancy to develop and lead a consultative process to:

- Gain a better understanding of the existing national/provincial response to STBBI and strategy for attaining the 90-90-90 and 2030 goals
- Determine CTAC's role within the larger STBBI response
- Develop a strategy for CTAC to adapt to any changes in mission

Scope of Consultations

- Community/Service Organizations
- National Partners
- Federal and Provincial bodies responsible for STBBI policy development

Foundational to the work to be completed is the development of a detailed work plan with commonly agreed upon deliverables and milestones and an environmental scan of STBBI community response.

C. Deliverables

At a minimum, the following deliverables will be required:

- Detailed work plan with associated milestones
- Environmental scan of the organizations, programs and services that support the 90-90-90 treatment goals and 2030 elimination goals overlaid with demographic data

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- Identification of issues and gaps in the national STBBI response
- Assessment of CTAC's strengths and weaknesses, both historically and today
- Identification of threats and opportunities for CTAC beyond 2017
- A three-day facilitated meeting of CTAC Board of Directors and Staff to develop a roadmap for CTAC's future and financial sustainability
- Final report with all research data being the property of CTAC

D. Time Frame

Phase 1	April – May 2017: Identification of consultant(s)
Phase 2	June – September 2017: Development of work plan, consultations and research
Phase 3	October 2017: Facilitate meeting with CTAC Board and Staff
Phase 4	December 2017: Deliver final report

E. Qualifications and Conditions

The successful candidate(s) will have:

- More than 10 years of experience working with HIV/HCV/STBBI non profit/charitable organizations to help them develop strategic vision
- Excellent facilitation skills
- Excellent oral and written communication skills
- Proficiency in French considered an asset
- Well developed organizational skills

Applicants should be aware that the successful consultant(s) will be required to sign both a confidentiality agreement and a conflict of interest statement prior to commencement of any work.

F. Applications

Interested consultants should submit the following documents

- A one-page cover letter outlining your interest and qualifications for this work
- A curriculum vitae
- A brief outline of the process you would undertake to achieve the scope of work
- Contact information of three recent references

G. Budget for the Project: \$39,000

Breakdown of budget

Consultancy Fees: \$ 33,000 + HST

Travel: \$0 (It is expected that consultations will be conducted by telephone)

Telecommunication: \$900

Translation/graphic design/printing of presentation materials/final report: \$810

Board and Staff meeting costs will be managed through a separate budget